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26 January 2022

Dear Parents/Carers,

Parent Consultation Appointments – Spring 2022

As you will be aware from Friday's school newsletter, parent consultation meetings will be held remotely on Tuesday 15 February 12.00-6.00pm and Wednesday 16 February 12.00-5.00pm.

Once again we will be using the online appointment booking system called School Cloud. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. Meetings will be held via video call within the School Cloud system.

Please note, appointments are scheduled to last 9 minutes and will end automatically at the end of the 9 minute period. A timer will be displayed on the screen during your call to indicate how long you have remaining.

In advance of your appointment, we will arrange for your child to bring a selection of their class work books home for you to view and enjoy and return back to school.

Appointments can be made from today and bookings will close on Monday 14 February at 9pm. Should you wish to make any changes after this date please contact the school office.

To book your appointment, please visit <https://stoswaldscatholicprimary.schoolcloud.co.uk> or access via the School Cloud button on the school app. Login with your name, e-mail address and child's name and date of birth. If you are unable to attend any of the available dates, please contact the school and we will try to arrange an alternative time for you to speak to your child's teacher.

The links below provide instructions for parents explaining how to book and attend your appointments and also how to invite another parent to join the meeting – this is helpful if both parents cannot be in the same place at the time of the meeting and need to log in on separate devices.

[how to attend appointments over video call](#)

[how to invite another parent guardian to join your appointments](#)



St. Oswald's Catholic Primary School, Padgate Lane, Padgate, Warrington WA1 3LB Tel: 01925 813015 Fax: 01925 820545

Head Teacher: Helen T Lennon

e.mail: stoswalds_primary@warrington.gov.uk or h-lennon@supanet.com

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CATHOLIC PRIMARY SCHOOL

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If you have any difficulty accessing the School Cloud system, please contact the school office who will be happy to assist you.

Yours sincerely,

Ms H T Lennon
Head Teacher



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