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7 January 2022

Dear Parents and Carers,

As the Covid-19 virus is still with us, the current omicron variant situation and the predicted rise in positive cases since new year, we are expecting risks from now in school to be potentially raised. As we have done since March 2020, we will proceed into this term with caution to lower and control the risks where we can. However risks will still remain and cannot be eliminated. Please find below a revised contingency plan (Plan A) for this term.

Parents need to be aware that although as a school we are continuing to roll out our Plan A (as in the autumn term) the school may amend the plan and revert back to Plan B (bubbles, social distancing and staggered times) at any point. Changes may be implemented with immediate effect if the school feels the safety of the children or staff and the safe running of the school is severely compromised.

PLAN A

Personal hygiene, hand sanitizing, ventilation and cleaning will continue to be a priority throughout the term. We are restricting some movement around the school and currently we are not singing within our music lessons.

Assemblies are reverting back to being held remotely. Staff meetings are continuing to be held remotely and visitors into the school are being restricted.

Start and finish times

Start and finish times will remain as in the autumn term. To maintain these times, we request social distancing outside the school at the start and end of the school day. We ask that the zebra crossing and passage way are kept clear, cars exit from the car park promptly and parents do not linger when dropping off and picking up.

Start of the school day:

We expect our school day to get off to a prompt start and ask all children to be ready to enter school at **8.45am** for learning to start at 8.55am.

Close of the school day:

The school day will officially close at 3.30pm. Y2 to Y6 children will start to exit from **3.25pm** to allow time for the safe hand over of children to adults and for staff to return to classes at 3.30pm to sanitise tables and their work space.

Reception and Year 1 – 3.15pm

Yr2, Yr3, Yr4, Yr5, Yr 6 – 3.25pm



St. Oswald's Catholic Primary School, Padgate Lane, Padgate, Warrington WA1 3LB Tel: 01925 813015 Fax: 01925 820545

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For families with more than one child in school, children will exit with the eldest sibling.

(PLAN B – staggered start and finish times for all year groups)

Entry & Exit Points

Entry and exit points will remain the same as in the autumn term.

Start of the school day

Reception children - Main gate at the front of school.

We ask children and adults to line up in the passage way and the Class Teacher will collect the children from the front gate.

Yr1 & Yr2 children – Rear Hall Door

We ask children and adults to line up to the right of the hall ramp along the front wall of the hall.

Yr3, Yr4, Yr5, Yr6 – Front Playground.

We ask that Yr3 & Yr4 children queue to the right of the large double gates along the front of the playground and will be directed into school by staff.

We ask that Yr5 children queue to the left of the Year 5 gate (opposite the corner of the social club). Children will be directed into school by staff.

We ask that Yr6 children queue to the right of the Year 6 gate (opposite the social club lounge). Children will be directed into school by staff.

KS2 siblings can enter by the same gate if they wish.

(PLAN B - same entry and exit points retained.)

End of the school day

Reception

We ask adults collecting children to queue at the passage leading up to the main gate, the children will be released by the staff as adults reach the front of the queue at the main front gate.

Yr1 & Yr2

We ask adults collecting children to queue to the right of the hall ramp and the staff will release the children to adults when they reach the front of the queue. As Yr1 will be exiting earlier, we ask that Y2 parents allow Yr1 adults to line up first.



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Yr3 & Yr4

We ask adults collecting children to queue to the right of the large playground gates and children will be released to parents as they reach the front of the queue. As both classes are exiting at the same time parents from both classes can queue together.

Yr5

We ask adults collecting children to queue to the left of the Yr5 gate opposite the corner of the social club. Children will be released as adults reach the top of the queue.

Yr6

We ask that adults collecting children queue to the left of the Yr6 gate opposite the social cub lounge. Children will be released as adults reach the top of the queue.

Siblings will exit together from the exit point of the oldest child.

Staff will concentrate on the safe hand over of children to adults as they reach the front of the queue. When children have been released to adults in the queues, children will be released to adults who have chosen not to join the queue.

Any KS2 children walking home without an adult will be released after all children being collected by an adult have been released.

Early Doors Club - Reading & Number Club

We are currently delaying the re-start of this club until I am in a position to confidently secure appropriate staffing.

After School Provision

We are currently delaying the re-start of after school clubs until I am in a position to confidently secure appropriate staffing.

Lunch arrangements

Lunches will continue to be taken in the school hall. Lunch times will be 45 minutes.

KS1 12.00-12.45pm

KS2 12.30-1.15pm

(PLAN B – lunches to revert back to classrooms).



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Break times

KS1 will have a timetabled morning and afternoon break.

KS2 will have a timetabled morning break and will work through the afternoon without an official timetabled afternoon break, but at the discretion of the Class Teacher as they see required, may have a class comfort or brain break during the afternoon.

KS1 and KS2 continue to have separate play times and designated play areas.

PE arrangements

Children will continue to come to school in their PE uniforms on their designated PE days. PE days will start the second week of the term, week beginning 10 January 2022.

PE days for this term are as follows:

Reception	Monday & Friday
Year 1	Monday & Wednesday
Year 2	Monday & Wednesday
Year 3	Tuesday & Friday
Year 4	Tuesday & Thursday
Year 5	Tuesday & Thursday
Year 6	Tuesday & Friday

Communications

We will still be asking that visits to school are restricted to essential only and communication is remote where possible. Visitors to the school are politely requested to wear a face covering.

A box will remain outside the main reception area to drop and collect items/letters/messages and will be monitored by the office staff.

We will be retaining the Teacher email communication contacts for parents.

Messages can also be passed to an adult at entry points and exit points and Teachers may be available for brief conversations with parents at exit points once children have all been safely released.

Homework

Homework will continue to be posted on Google Classrooms and we will look towards a mix of online work and work recorded in homework books.



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The school's online contingency plan for remote learning has been revised with these plans and is attached for your information. Time tables are included as a guide to help parents if children are learning at home, the time tables are flexible and can be amended by Teachers and parents as appropriate. Teachers will guide children's tasks via Google Classrooms.

I hope you find the revision of our Plan A procedures useful.

Although we move towards a new way of living with the virus and we remain aware of the difficulties and hardship that may still lie ahead, please remember that whatever the circumstance we find ourselves in, we will always remain committed to our mission to offer excellence in education to our children and the very best provision that we can, so together we can love, learn, respect and appreciate.

I take this opportunity to thank you for your continued support and trust we can continue to work together in the same positive spirit as we have done since we entered these most trying and testing times back in March 2020.

I thank you and take this opportunity to pass to you my very best wishes for a happy and healthy new year.

Yours sincerely,

Ms H T Lennon
Head Teacher



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