



ST OSWALD'S CATHOLIC PRIMARY SCHOOL
WHOLE SCHOOL CONTINGENCY PLAN FOR REMOTE LEARNING – COVID-19
SEPTEMBER 2020

The COVID – 19 pandemic impacts on all aspects of our lives and it is currently unclear what will happen in the future.

In order to ensure that learning is continued, irrespective of lockdown and self-isolation, St Oswald's Catholic Primary School has developed the following plan.

Our plan will be applied in the following instances:

1. An individual/small number of children are self-isolating
2. A whole bubble or class is self-isolating
3. The whole school is isolating

The plan complies with the expectations and principles outlined in the DfE document [Guidance for Full Opening of Schools](#) and supports the school's Remote Learning Policy.

Website, Online Platforms and Learning Resources

The school website will be used as the main reference point for parents and will direct to appropriate learning resources.

We have developed a plan which offers remote learning opportunities through the use of technology in addition to learning opportunities using hard copies of work and resources.

Within all plans, teachers will set appropriate work in line with our current curriculum, supplemented by a range of online resources: Oak National Academy, White Rose Maths, My Maths, TT Rockstars, Purple Mash, BBC Bitesize and Numbots.

Children and parents will be made aware of all passwords which are held by all Class Teachers and also held centrally in the school office.

A summary of how the whole school contingency plan for remote learning will be implemented at St Oswald's, based on various, possible scenarios:

Scenario	Remote Learning Offer
Class Teacher is isolating due to symptoms or as instructed by Test and Trace. Class Teacher is well and fit for work.	<ul style="list-style-type: none"> • Class Teacher will direct the learning from home • Class Teacher will engage with the class via videos and/or live video conferencing • Class will be covered by another member of school staff or a supply teacher
Class Teacher is isolating and is unwell	<ul style="list-style-type: none"> • Class will be covered by another member of school staff or a supply teacher who will direct the learning until the Class Teacher is well again
A single pupil or small number of pupils in a class need to self-isolate because someone in their house is symptomatic or tests positive	<ul style="list-style-type: none"> • Children remaining in school continue with their usual, class based, face-to-face learning • Children isolating will work remotely engaging with tasks set by the Teacher – this may be online or in work books • Class Teacher will support and feedback to the child(ren) who are isolating but this will not be instant as the Teacher will be delivering class based teaching as normal during the school day
A class bubble are isolating due to a case of Covid-19 in their class bubble	<ul style="list-style-type: none"> • All children will work remotely, engaging in the tasks set by the Class Teacher • Class Teacher will communicate with the class via Google Classrooms • Teachers will give feedback on completed work returned/shared and will be available to support children via e-mail/other online learning platforms
Whole school isolating due to an outbreak of Covid-19 or local/national lockdown	<ul style="list-style-type: none"> • All children will work remotely, engaging in the tasks set by the Class Teacher • Class Teacher will communicate with the class via Google Classrooms • Teachers will give feedback on completed work returned/shared and will be available to support via e-mail/other online learning platforms
A group, bubble or whole school are isolating and a Class Teacher is ill and unable to work	<ul style="list-style-type: none"> • Another member of staff will take over the remote learning for the class until the Class Teacher is well. • This will include providing feedback on completed tasks and supporting the children

To ensure we are fully prepared for all eventualities, the aim of this plan is to give all stakeholders a clear understanding of how the school will operate in the event of any partial or full closure of St Oswald's, to ensure pupils continue to learn.

In preparation for remote learning at St Oswald's, pupils will be provided with

- Exercise books to record their learning in
- A selection of CGP Maths and English books
- A timetable of learning to help to organise the day
- Reading books
- A list of their logins to appropriate online learning platforms

The Head Teacher will:

- Ensure those families entitled to Free School Meals will be provided with food or vouchers
- Ensure the home learning tasks set are to a high standard in line with year group expectations
- Monitor the phone logs to ensure families are called regularly and any issues are followed up
- Monitor the engagement of pupils learning
- Ensure that vulnerable families are contacted regularly
- Communicate regularly with families through the school app, the website, newsletters and phone calls
- Liaise with staff to address any issues
- Respond to parents' queries and concerns
- Ensure the day to day running of 'remote' education

Class Teachers will:

- Follow their usual planning for all subjects
- Provide extra learning support and alternative resources to children with additional needs and vulnerable pupils
- Follow the adapted 'out of school' learning timetable of learning each day
- Hold a registration session each morning
- Utilise live or recorded remote lessons to help and support learning
- Feedback to pupils on their uploaded/returned learning
- Provide additional support for children/parents if necessary through phone calls, email videos
- Regular contact with pupils through remote live teaching, phone calls or e-mails to support learning and pupil wellbeing
- Monitor the daily engagement of pupils and contact the families of those not engaging to offer support
- Log any safeguarding concerns on and liaise with a member of the Safeguarding Team

Teaching Assistants will:

- Support the learning of pupils they usually work with at St Oswald's
- Support the class teacher they usually work with
- Make weekly phone calls to pupils they usually work with to check on their learning and well-being
- Log any safeguarding concerns and liaise with a member of the Safeguarding Team

Safeguarding Team will:

- Call identified families regularly to offer support and check on children's well-being
- Liaise with outside agencies, as appropriate to need
- Take part in remote meetings as appropriate to need
- Conduct home visits to families when the school is unable to make contact
- Follow up any concerns raised promptly

Pupils will:

- Strive to complete all work tasks to the very best of their ability
- Follow the daily time table starting work at 9.00am and finishing at 2.30pm
- Engage with the learning videos and learning tasks as appropriate
- Use on line resources to complete work such as Purple Mash, My Maths, TT Rockstars and any other resources provided by St Oswald's
- Use home learning books to complete and record work as requested
- Upload or share with their teacher their completed work as requested
- Adhere to the behaviour expectations of school and home

Parents will:

- Set a clear routine with each child using the timetable and the daily learning set
- Read all communications that come out from St Oswald's to ensure they are fully aware and up to date with news
- Support and encourage children to engage and complete learning tasks set
- Liaise with the class teacher via email to seek support on behalf of their child when needed
- Provide access to the learning offered for their children
- Support their children by sharing completed work with Teachers via e-mail, Evidence Me or by uploading to other learning platforms as directed by the Teacher

Time Tables

Upper Key Stage 2

9.00-9.30am	Exercise with Go Noodle
9.45-10.45am	Maths
10.45-11.00am	Break
11.00-12.00pm	English
12.00-12.15pm	Times Tables/Mental Maths
12.15-1.00pm	Lunch
1.00-1.15pm	Spelling/Handwriting
1.15-2.15pm	Topic/Art& Craft
2.15-2.30PM	Reading

Lower Key Stage 2

9.00-9.30am	Exercise with Go Noodle
10.00-10.45am	Maths
10.45-11.00am	Break
11.00-11.45am	English
11.45-12.00pm	Times Tables/Mental Maths
12.00-12.45pm	Lunch
12.45-1.00pm	Spelling/Handwriting
1.00-2.00pm	Topic/Art & Craft
2.00-2.30pm	Reading/Story Time

Key Stage 1

9.00-9.30am	Exercise with Go Noodle
9.45-10.00am	Reading
10.00-10.30am	Maths
10.30-10.45am	Break
10.45-11.15am	Phonics/Spelling
11.15-11.45am	Writing
11.45-12.45am	Lunch
12.45-1.45pm	Crafts/Topic
1.45-2.00pm	Break
2.00-2.30pm	Story time, Music and Rhymes

EYFS

9.00-9.30am	Exercise with Go Noodle
10.00-10.30am	Maths
10.30-10.45am	Break
10.45-11.15am	Phonics
11.15-11.45am	Writing
11.45-12.45pm	Lunch
12.45-1.45pm	Crafts/Topic
1.45-2.00pm	Break
2.00-2.30pm	Story time, Music and Rhymes